

John Hoeven



202 • 224 • 2551

# FLAG REQUEST FORM

DATE: \_\_\_\_\_

## REQUESTOR CONTACT INFORMATION: RECIPIENT CONTACT INFORMATION:

*(Flag will be mailed to this address)*

Name: _____	Name: _____
Street Address: _____	Street Address: _____
City, State, Zip: _____	City, State, Zip: _____
Daytime Phone: _____	Daytime Phone: _____
Email: _____	Email: _____

## FLAG CERTIFICATE INFORMATION:

RECIPIENT NAME: \_\_\_\_\_ DATE FLAG IS TO BE FLOWN: \_\_\_\_\_  
*(If flag is to be flown on a specific date)*

OCCASION OR SUGGESTED TEXT: \_\_\_\_\_

SIZE	FABRIC	QUANTITY	TOTAL
3x5	Nylon	# _____ @ \$9.00	\$ _____
3x5	Cotton	# _____ @ \$9.25	\$ _____
4x6	Nylon	# _____ @ \$13.50	\$ _____
5x8	Nylon	# _____ @ \$18.00	\$ _____
5x8	Cotton	# _____ @ \$20.00	\$ _____
(Fee is per flag)	Shipping Fee	# _____ @ \$4.00 each	\$ _____
(Fee is per flag)	Flag Flying Fee	# _____ @ \$4.05 each	\$ _____
(make checks payable to: <b>Keeper of the Stationary</b> )			<b>TOTAL COST</b> \$ _____

**Please mail form and check to:**  
 OFFICE OF SEN. JOHN HOEVEN  
 ATTN: FLAG COORDINATOR  
 DIRKSEN SENATE OFFICE G-11  
 WASHINGTON DC 20510

PLEASE NOTE: if you have questions regarding flag requests, please call **(202) 224-2551**. All fees are determined by the U.S. Capitol Flag Office and checks or money orders should be made out to: **"Keeper of the Stationery."** Your order cannot be processed until we have received both your check and order form. Due to the high demand for flags, please allow **6 to 8 weeks** for delivery after the date the flag is flown.